



Strategy

Kusile Power Station

Title: **Kusile Power Station Provision of Occupational Hygiene and Safety Campaign Promotional Material and Services Tender Technical Evaluation Strategy**

Unique Identifier:

**KUS-20251131**

Alternative Reference Number:

**N/A**

Area of Applicability:

**Risk and Assurance**

Documentation Type:

**Strategy**

Revision:

**1**

Total Pages:

**12**

Next Review Date:

**November 2028**

Disclosure Classification:

**CONTROLLED  
DISCLOSURE**

Compiled by

**Ntobeko Sikhakhane**

**Senior Advisor Occupational Hygiene and Safety**

Date: 2025/11/14

Functional Responsibility

**Thobile Yonga**

**Manager Occupational Hygiene and Safety**

Date: 2025/11/14

Authorised by

**Sipho Shabangu**

**Risk and Assurance Group Manager**

Date: .....

<b>CONTENTS</b>	<b>PAGE</b>
<b>1. INTRODUCTION.....</b>	<b>3</b>
<b>2. SUPPORTING CLAUSES .....</b>	<b>3</b>
2.1 SCOPE .....	3
2.1.1 Purpose.....	3
2.1.2 Applicability .....	3
2.2 NORMATIVE/INFORMATIVE REFERENCES .....	3
2.2.1 Normative.....	3
2.2.2 Informative .....	4
2.3 DEFINITIONS .....	4
2.4 ABBREVIATIONS .....	4
2.5 ROLES AND RESPONSIBILITIES .....	4
2.6 PROCESS FOR MONITORING .....	4
2.7 RELATED/SUPPORTING DOCUMENTS .....	4
<b>3. TENDER TECHNICAL EVALUATION STRATEGY .....</b>	<b>5</b>
3.1 TECHNICAL EVALUATION THRESHOLD .....	5
3.2 TET MEMBERS .....	5
3.3 MANDATORY TECHNICAL EVALUATION CRITERIA .....	6
3.4 QUALITATIVE TECHNICAL EVALUATION CRITERIA .....	7
3.5 TET MEMBER RESPONSIBILITIES .....	9
3.6 FORESEEN ACCEPTABLE / UNACCEPTABLE QUALIFICATIONS .....	10
3.6.1 Risks .....	10
3.6.2 Exceptions / Conditions .....	11
<b>4. ACCEPTANCE .....</b>	<b>12</b>
<b>5. REVISIONS.....</b>	<b>12</b>
<b>6. DEVELOPMENT TEAM .....</b>	<b>12</b>
<b>7. ACKNOWLEDGEMENTS .....</b>	<b>12</b>

## **TABLES**

Table 1: TET Members .....	5
Table 2: Mandatory Technical Evaluation Criteria .....	6
Table 3: Qualitative Technical Evaluation Criteria .....	7
Table 4: TET Member Responsibilities .....	9
Table 5: Acceptable Technical Risks .....	10
Table 6: Unacceptable Technical Risks .....	10
Table 7: Acceptable Technical Exceptions / Conditions .....	11
Table 8: Unacceptable Technical Exceptions / Conditions .....	11

### **CONTROLLED DISCLOSURE**

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

## **1. Introduction**

Kusile Power Station intends to appoint a competent service provider to provide Occupational Hygiene and Safety Campaign Promotional Materials and Services for a three (3) year period.

The contract will support Kusile's strategic safety objectives through awareness campaigns, public education drives, and promotional branding initiatives that enhance compliance with OHS, ISO 45001, and Eskom's Zero Harm philosophy.

This Technical Evaluation Strategy defines the process, evaluation criteria, weighting, and minimum requirements for assessing bidders' capability, quality, and value offering in line with Eskom SCM Governance Framework, PFMA, and Preferential Procurement Policy Framework Act (PPPFA).

An open market invite will be issued calling for interested bidders to partake in the tender process for the Provision of Occupational Hygiene and Safety Campaign Promotional Material and Services for Kusile Power Station employees.

## **2. Supporting Clauses**

### **2.1 Scope**

This strategy defines the Technical Evaluation Team (TET), their roles, and the criteria used to evaluate the tender for Provision of Occupational Hygiene and Safety Campaign Promotional Material and Services.

#### **2.1.1 Purpose**

To establish mandatory and qualitative technical evaluation criteria ensuring suppliers are competent, accredited, and compliant with applicable SANS standards and OHS regulations. The technical evaluation strategy serves as basis for the tender technical evaluation process.

#### **2.1.2 Applicability**

This strategy document applies to the Occupational Hygiene section under the Occupational Hygiene and Safety Department. Risk and Assurance takes the overall applicability.

### **2.2 Normative/Informative References**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **2.2.1 Normative**

- [1] 240-48929482: Tender Technical Evaluation Procedure.
- [2] 240-168966153: Generation Tender Technical Evaluation Procedure.
- [3] 32-1033: Eskom Procurement and Supply Chain Policy.
- [4] 32-1034: Eskom Procurement and Supply Management Procedure.
- [5] OHS Act 85 of 1993

### **CONTROLLED DISCLOSURE**

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.



## 2.2.2 Informative

- [6] KUS-xxxx Kusile Power Station Provision of Occupational Hygiene and Safety Campaign Promotional Material and Services Scope of Work.

## 2.3 Definitions

**Controlled Disclosure:** Controlled Disclosure to external parties (either enforced by law, or discretionary).

## 2.4 Abbreviations

Abbreviation	Description
CV	Curriculum Vitae
TES	Technical Evaluation Strategy
TET	Technical Evaluation Team
SOW	Scope of Work
SANAS	South African National Accreditation System
SANS	South African National Standard

## 2.5 Roles and Responsibilities

Compiler	The document compiler is responsible for ensuring that this document is up- to-date and that this document is not a duplication of an existing documentation, regarding the document's objectives and content.
Functional Responsibility (OHS Manager)	The Functional Responsible Person shall determine if the document is fit for purpose before the document is submitted for authorization.
Authorizer (Risk and Assurance Group Manager)	The document authorizer is a duly delegated person with the responsibility to review the document for alignment to business strategy, policy, objectives, and requirements. He/she shall authorize the release and application of the document.

## 2.6 Process for Monitoring

The primary process for monitoring will be governed by the 240-48929482 Tender Technical Evaluation Procedure, this entails assuring that the design achieves the requirements set out in this document.

## 2.7 Related/Supporting Documents

Please refer to Section 2.2.

### **CONTROLLED DISCLOSURE**

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

### **3. Tender Technical Evaluation Strategy**

#### **3.1 Technical Evaluation Threshold**

To be eligible for evaluation, the tenderer shall meet all the mandatory requirements. The scoring for each tenderer will be done as per the scoring table shown below. The minimum weighted final score (threshold) required for a tender to be considered from a technical perspective is 70%.

The evaluation scores will be weighted as according to the following disciplines:

<b>(Technical 100%)</b>	
Comprehension of scope	30%
Creativity and innovation	30%
Campaign effectiveness & experience	20%
Risk management & safety compliance	20%
<b>TOTAL (100%)</b>	
<b>Overall minimum threshold for qualification (70%)</b>	

#### **3.2 TET Members**

**Table 1: TET Members**

<b>TET number</b>	<b>TET Member Name</b>	<b>Designation</b>
TET 1	Ntobeko Sikhakhane	Snr Advisor Occ. Hygiene & Safety
TET 2	Mapuleng Kobo	Snr Advisor Occ. Hygiene & Safety
TET 3	Philani Myeni	Snr Advisor Fire Risk Management

#### **CONTROLLED DISCLOSURE**

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.

**3.3 Mandatory Technical Evaluation Criteria**

**Table 2: Mandatory Technical Evaluation Criteria**

	<b>Mandatory Technical Criteria Description</b>	<b>Reference to Technical Specification / Tender Returnable</b>	<b>Motivation for use of Criteria</b>
1.	Relevant Experience	List of at least 2 previous campaigns or similar services completed in the last 5 years	Demonstrates ability to successfully deliver similar services.

### 3.4 Qualitative Technical Evaluation Criteria

Table 3: Qualitative Technical Evaluation Criteria

	Qualitative Technical Criteria Description	Reference to Technical Specification / Tender Returnable	Criteria Weighting (%)	Scoring Criteria	Tender's Response
<b>1</b>	<b>COMPREHENSION OF SCOPE</b>	<b>DELIVERY CAPACITY</b>	<b>30</b>		
	1.1 Method statement	Detailed plan for production, distribution, and execution.	20	15 = Clear, realistic, and comprehensive 10 = Adequate 0 = None	
	1.2 Manpower & Resources	CVs, qualifications, experience, availability of staff & equipment	10	10 = Fully resourced 5 = Partially resourced 0 = None	
<b>2</b>	<b>CREATIVITY AND INNOVATION</b>		<b>30</b>		
	2.1 Proposed creative approach, messaging, and campaign design.	Proposed creative approach, messaging, and campaign design	20	20 = Highly innovative & engaging 14 = Adequate creativity 8 = Limited 0 = None	
	2.2 Use of Visuals & Branding	Examples of previous promotional materials, mock-ups, prototypes	10	10 = Professional & impactful visuals 5 = Adequate 0 = None	
<b>3</b>	<b>CAMPAIGN EFFECTIVENESS &amp; EXPERIENCE</b>		<b>20</b>		



**Kusile Power Station Provision of Occupational Hygiene  
and Safety Campaign Promotional Material and Services  
Tender Technical Evaluation Strategy**

3.1	Client References	Contactable references from prior clients	20	20 = Excellent references 15 = Satisfactory 0 = None	
4	RISK MANAGEMENT & SAFETY COMPLIANCE	TECHNICAL ASPECTS - GENERAL	20		
2.1	Risk Mitigation Plan	Identification of potential hazards & proposed control measures	20	20 = Comprehensive plan 15 = Adequate 0 = None	
			TOTAL: 100		



3.5 TET Member Responsibilities

Table 4: TET Member Responsibilities

Mandatory Criteria Number	TET 1	TET 2	TET 3
1	X	X	X
2	X	X	X
3	X	X	X
Qualitative Criteria Number	TET 1	TET 2	TET 3
1.1	X	X	X
1.2	X	X	X
1.3	X	X	X
2.1	X	X	X
3.1	X	X	X
3.2	X	X	X

### 3.6 Foreseen Acceptable / Unacceptable Qualifications

#### 3.6.1 Risks

**Table 5: Acceptable Technical Risks**

Risk	Description
1.	Minor delays in delivery due to unforeseen transport challenges, provided supplier communicates in advance.
2.	Slight modifications to promotional material designs due to client feedback or regulatory requirements.
3.	Limited availability of certain branded materials due to supplier stock constraints, with alternative solutions proposed.
4.	Temporary staff shortages mitigated by subcontracted resources or flexible workforce allocation.
5.	Minor technical issues with inflatables, displays, or other promotional materials that can be quickly repaired on site.
6.	Adjustments to campaign schedule due to changes in site access or OHS operational requirements.
7.	Delays in third-party services (printing, transport, equipment hire) with documented mitigation plan.

**Table 6: Unacceptable Technical Risks**

Risk	Description
1.	Failure to meet statutory OHS compliance standards for materials or campaign activities.
2.	Non-compliance with environmental or waste management requirements where specified.
3.	Breach of contractual confidentiality regarding campaign or client information.
4.	Inability to provide required qualified personnel.
5.	Major delays without communication or mitigation plan.
6.	Use of unsafe or non-certified materials that pose hazard to workers or public

7.	Non-delivery of key campaign materials or services.
----	---

### 3.6.2 Exceptions / Conditions

**Table 7: Acceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	Slight adjustment to campaign timelines due to client site access restrictions.
2.	Adjustments to delivery sequence due to unforeseen logistical issues.
3.	Minor changes in artwork or messaging based on client feedback.
4.	Use of alternative suppliers for materials if original supplier is unavailable.
5.	Temporary substitutions of key personnel with equivalent qualifications
6.	Minor technical substitutions of promotional equipment (e.g., alternative inflatables or displays) if functionally equivalent.

**Table 8: Unacceptable Technical Exceptions / Conditions**

<b>Risk</b>	<b>Description</b>
1.	Failure to meet minimum safety and OHS standards for any campaign activity.
2.	Failure to implement required environmental or waste management practices.
3.	Misrepresentation of previous experience or references.
4.	Non-compliance with legal or regulatory requirements.
5.	Use of unqualified personnel for critical roles.
6.	Failure to adhere to the agreed method statement or timeline.
7.	Complete substitution of key campaign deliverables without approval.

#### 4. Acceptance

This document has been seen and accepted by:

Name	Designation	Signature
Sipho Shabangu	Group Manager Risk and Assurance	
Thobile yonga	Manager Occupational Hygiene and Safety	
	Snr Advisor Occupational Hygiene & Safety	
	Snr Advisor Fire Risk Management	

#### 5. Revisions

Date	Rev.	Compiler	Remarks
November 2025	1		Establish Provision of Occupational Hygiene and Safety Campaign Promotional Material and Services– first issue

#### 6. Development Team

The following people were involved in the development of this document:

#### 7. Acknowledgements

None

**CONTROLLED DISCLOSURE**

When downloaded from the EDMS, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorised version on the system.